



## **Job Opening**

**Position:** UrbanPromise Wilmington - Facility & Assets Manager

UrbanPromise Wilmington is seeking an Asset Manager who can collaborate with us in our mission to serve the children and youth of Wilmington. This role is a full or part time position with primary responsibility for managing UPW assets including buildings, property, vehicles and equipment.

Primary responsibilities include:

- Identify facility maintenance needs, providing repairs as possible; plan and give oversight to maintenance work done by volunteers or contractors;
- Identify vehicle maintenance and repair needs, providing repairs as possible and overseeing work done by auto maintenance shops. Manage routine maintenance schedule for UPW fleet;
- Participate in building renovation projects with UPW Asset Team, providing interface with contractors and volunteer work teams;
- Oversee all UPW assets for safety and cleanliness;
- Communicate regularly with UPW Work Team Director on project needs and priorities.

### **Vision**

*The vision of the UrbanPromise Wilmington is to be a community in Christ of servant leadership and transformation seeking a full life for all involved; urban youth, families, volunteers and staff; in the neighborhoods of our city.*

### **Mission**

*The mission of UrbanPromise Wilmington is to equip children and young adults through Christ with the skills necessary for academic achievement, life management, personal growth, and servant leadership. UrbanPromise Wilmington*

If you are the individual we are seeking please contact us at; 302-425-5502 x 1 or email a cover letter and resume to [josh@urbanpromise.org](mailto:josh@urbanpromise.org).