

UrbanPromise Wilmington Job Description Sports Program Director

Vision

The vision of UrbanPromise is to be a community in Christ of servant leadership and transformation seeking a full life for all involved: urban youth, families, volunteers and staff in the neighborhoods of our city.

Mission

The mission of UrbanPromise is to equip urban youth through Christ with the skills necessary for academic success, life management, personal growth and servant leadership.

Job title	<i>Sports Program Director</i>
Reports to	<i>Programming Director</i>

Job purpose

The Sports Program Director provides direction and supervision to the sports program, volunteers and staff. The Sports Program Director helps ensure the vision and mission of UrbanPromise is in the forefront of all planning and implementations. Through support and proactive feedback, the Sports Program Director is able to empower volunteers and staff and encourage them in their duties and workloads. The Sports Program Director is placed to organize, create and maintain processes which will allow UrbanPromise to meet its strategic goals and fulfil the UPW vision through the sports program.

"Sports is not an end to itself. But it is a great tool to reach students in their passions and teach them that all they do is for the glory of God. Being a part of the sports program has given me the opportunity to see students who struggle in other areas really flourish as leaders on the court/field." - Josh, Coach

Duties and responsibilities - Staff members are expected to strive for transformative quality in everything they undertake.

- **Foster Community in Christ**
 - Engage in personal spiritual development (get a mentor, bible study prayer and the like)
 - Participate in staff spiritual practice events (prayer, discipleship, bible study and the like)
 - Support and engage in safe practices
 - Hold reporting staff accountable in UrbanPromise Wilmington's discipleship expectations.
 - Engage in professional development through staff retreats, training, and team building events
 - Invest and support, through actions and attitudes, the UPW community
 - Actively pursue UPW support raising goals through relationship development, support letters, fig trips and the like
 - Have fun

- **Support staff and volunteers**
 - Observe staff and volunteer performance

- o Evaluate program and volunteers (monthly check ups, bi-yearly appraisals and the like)
- o Coach and develop staff and volunteers
- o Assist programs (camp, special events, trips and the like)
- o Find resources (supplies, food, accommodations, gym space and the like)

- **Oversee administration of Sports program**

- o Maintain processes and procedures (policies, events calendars, planning, curriculums, budgets and the like)
- o Lead meetings and events (3 on 3 tournaments, sport teams and the like)
- o Coordinate recruitment, orientation and training for staff and volunteers
- o Gather and report measurements for areas of responsibility
- o Oversee team management and coaching (Keeping schedules, league participation and the like)
- o Build relationships with support organizations
- o Operate a budget

- **Develop programs areas**

- o Create and implement strategic plan (destination, measurements and the like)
- o Create, monitor and implement processes and procedures
- o Create, lead, contribute towards Strategic planning in every area of UPW
- o Build transformative relationships

Direct reports

- StreetLeader
- Volunteers

Approved by:	
Date approved:	
Reviewed:	